

Priority *	SCDHEC – Bureau of Air Quality Division of Air Quality Analysis (Air Lab Personnel) Training Guidelines	Time Frame
M	Bureau Orientation by Supervisor or Section member	1 st Week
M	Laboratory Safety	1 st Month
M	Exposure to Hazardous Chemicals in Laboratories (1910.1450)	1 st Month
M	Storage of Flammable and Combustible Liquids	1 st Month
M	APTI SI:422 - Air Pollution Control Orientation Course	3 Months
M	APTI SI:443 - Chain-of-Custody Procedures for Samples and Data	3 Months
M	DHEC Required: HIPAA 101	3 Months
D	APTI SI:434 - Introduction to Ambient Air Monitoring	
D	APTI 470 - Quality Assurance for Air Pollution Measurement Systems	
D	APTI SI:471 - General Quality Assurance Considerations for Ambient Air Monitoring	
D	APTI SI:436 - Site Selection for Monitoring of SO ₂ and TSP in Ambient Air	
D	APTI SI:437 - Site Selection for Monitoring of Photochemical Pollutants and CO in Ambient Air	
D	APTI SI:438 - Reference and Automated Equivalent Measurement Methods for Ambient Air Monitoring	
D	APTI 435 - Atmospheric Sampling	
	EQC REQUIRED: DHEC Orientation	3 Mos.
	EQC REQUIRED: Hazardous Communication	3 Mos.
	EQC REQUIRED: Confined Space	3 Mos.
	DHEC REQUIRED: 8-hr. Defensive Driving Course	3 Mos.
	DHEC REQUIRED: 4-hr. Defensive Driving Refresher	Every 3 yrs.
	DHEC REQUIRED: Fourth Generation Management	6 Mos.
	EQC REQUIRED: EQC School	12 Mos.
	DHEC REQUIRED: Basic Cultural Competence	12 Mos.
	DHEC REQUIRED: Customer Service	12 Mos.

* M = Mandatory,

D = Desirable

January 3, 2003